

# BINGLEY TOWN COUNCIL

Bingley Town Council, The Hub, Myrtle Place, Bingley, BD16 2LF



## RISK AND RESOURCE ASSESSMENT FORM

Please use this form when submitting a motion, or proposal, to a meeting of the council, or a committee. Please identify any costs, resources or risks associated with the motion or proposal, and provide as much information as possible.

1) Name of councillor	<b>John Goode</b>
2) Date submitted	12/12/2022
3) Please advise which meeting you wish this to be considered at  (motions received after a deadline may not be accepted)	Full Council meeting, 17 <sup>th</sup> January 2023
4) Please provide information on the motion/proposal you are submitting.	Bingley Town Council fund a number of bandstand concerts in Myrtle Park in 2023 (number governed by cost).
5) Are you including any supporting information?  Please state what information is included with your submission	The concerts would be booked by BMDC Parks department in conjunction with Friends of Myrtle Park. BMDC would invoice BTC. Further information so attached.
6) What resources would be needed?	A minimal amount of staff time would be needed.
7) How much do you anticipate the scheme would cost?  Which budget heading do you think any costs would come from?	£2,000 from the regeneration and tourism budget.

<p>8) How does the scheme meet the town council's current priorities?</p>	<p>These events could encourage increased footfall in Bingley.</p>
<p>9) Please estimate how much time would be required by staff at each stage</p> <p>(Include as much information as possible)</p>	<p>A few minutes staff time to pay invoices.</p>
<p>10) Have you identified any potential risks to the council?</p> <p>(Please refer to the council's Risk Assessment Policy and Financial Risk Assessment Policy)</p> <p>If yes, how could these be mitigated?</p>	<p>Yes. The risk would be missing a cost effective opportunity to promote Bingley. It would also benefit local residents.</p>
<p>11) Have you considered the public sector equality duty?</p> <p>(Please refer to the council's Equality Policy)</p> <p>Would your proposal meet the duty?</p>	<p>Yes. These events would meet the duty.</p>
<p>12) What are the estimated sustainability implications and greenhouse gas emission impacts of the proposal?</p>	<p>There would be a small increase in greenhouse gases if power was required.</p>